



# Stalbridge Town Council Meetings

## Town Council Meeting Minutes

Approved minutes of a meeting of the Town Council Meeting held on Wednesday 13<sup>th</sup> December 2023. (Held at The Hub Commencing at 7 p.m.)

### Councillors present at the meeting:

K Garland (Chair), D Andrews, P Hancock, H Hatcher, B Penfold & N Penny.

### Clerk for the meeting:

T Watson

J Wardell (ROWLO / TC Auditor) was present

Apologies had been received from G Carr-Jones (Dorset Councillor)

There were 8 members of the public present.

### Open Forum:

3 residents of Meadow Close addressed the meeting with their concerns and objections to application P/FUL/2023/06714 in terms of overlooking, loss of privacy, noise disturbance and detriment to wildlife.

J Wardell drew members attention to the Dorset Council Active Travel Infrastructure Plan consultation

### 1. Co-option to Vacancy of Office for Town Councillor & Declaration of acceptance of Office.

The Clerk confirmed that she had received writing conformation that the candidate was eligible to stand. A paper vote was carried out.

**RESOLVED: N Wardle was co-opted to Council. Declaration of office signed.**

### 2. To receive apologies

M Robinson.

### 3. To receive declarations of interest and requests for dispensations (Please notify the Town Clerk prior to the meeting)

K Garland pecuniary in relation to item 10a. in relation to the payment to IK Services.

### 4. To approve as a correct record the minutes of the meetings held on 15<sup>th</sup> November 2023

**RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.**

### 5. Planning

**a. Response to planning consultations from Dorset Council**

**P/FUL/2023/06714 Erect Single Storey Side Extension for storage purposes, (demolish office). Station Road Business Park, Units 1 To 3 Station Road Stalbridge Dorset DT10 2RN. Beehive Joinery Ltd**

Comments had been received from residents of neighbouring properties which had been circulated to members prior to the meeting. It was noted that the proposed structure is near to completion and that the ground level of the Beehive Joinery site is substantially higher than that of the bungalows it adjoins on Meadow Close, which accentuates the overlooking element of the proposed extension. The need for windows in the elevation overlooking the properties in what was understood to be a proposed storeroom was questioned. Concerns were expressed at the proximity of the extension wall to the boundary and the potential inability to maintain due to lack of space and fire risk.

**RESOLVED: Proposed and unanimously agreed not to support the application for the following reasons:**

- **The retrospective nature of the application means that the structure has been erected with no building regulations and seeks to undermine the planning system.**
- **Detriment to the residential amity of the neighbouring properties in terms of overlooking and noise disturbance.**
- **The proximity of the structure to the boundary causing a potential fire risk.**
- **Detriment to wildlife.**

**P Hancock (portfolio holder environment) to write to the Officer separately and if the Officer is mindful to grant permission request that the application goes before the Area North Planning Committee.**

**b. Recent planning decisions of Dorset Council**

P/FUL/2023/04107 Demolish existing (Class C3) mobile home dwelling, carport and shed and erect replacement (ClassC3) Dwelling Maple Tree Farm Station Road Stalbridge Dorset DT10 2RJ Mr & Mrs Eavis Granted

P/FUL/2023/04803 Change of use of part of the ground floor shop (Class E ) to increase the area of existing first floor flat to use it as a dwelling (Class C3) Meaders Station Road Stalbridge Dorset DT10 2RQ. Granted

P/LBC/2023/03422 1 Barrow Hill Stalbridge DT10 2QT External and internal alterations to install staircase to replace spiral staircase and removal of stud wall. Install replacement kitchen window, door, and front door. Install garage door with electric opening. Granted

**c. Report on responses to planning consultations.**

P/HOU/2023/06388 48 Grosvenor Road Stalbridge Dorset DT10 2PN  
Erect Two Storey Side Extension and Porch.

Application supported.

**d. Appeals and matters of report from previous applications.**

None.

**e. Members planning matters of report.**

None.

## **6. Dorset Councillors report.**

A paper report had been received.

## **7. Town Clerk report & correspondence.**

### **Clerks report**

Town Council website costs - 22.23 £220.00 Annual hosting & editor subscription renewal. 23.24 to date total £602.20 made up of Annual hosting & editor subscription renewal £235.00. 2 year domain name renewal £73.20. Project work GDPR compliance in relation to cookies £294.00.

STC Web site stats based on the last 30 days – unique visits 517 +37% on the last 30 days. Page views 1174 +6% on the last 30 days. Avg. Pages Per Unique Visit 2.1671 -24% on the last 30 days.

Stalbridge.info Web site stats based on the last 30 days – 7,632 views.

### **Correspondence**

The archive Society presented the Last four Stalbridge History boards which they have been working on for over a year for Stalbridge Primary School. It was noted that the archive now contains 1,200 items.

## **8. To approve the December 2023 issue of the Town Council newsletter**

**RESOLVED: December 2023 issue of the Town Council newsletter approved.**

## **9. Future Town Vision Project: To receive members portfolio reports & proposals.**

**a. Portfolio holders to agree the terms of reference for their portfolios.**

**RESOLVED: Terms of reference for portfolios agreed.**

**b. Estates. H Hatcher. Phase 1. To accept the quotation from Vining Bros and secure start date for the hub extension. Phase 2. To Budget provisional PC sums for the hub extension.**

It was noted that works to the existing building were not included to be included in phase2.

**RESOLVED: To accept the quotation from Vining Bros and secure start date for the hub extension.**

**c. Estates. H Hatcher. To seek quotations for the tops for the cross posts and complete the works as soon as possible.**

It was understood that the contract had been previously awarded but it had been very difficult to obtain a start date.

**RESOLVED: To seek quotations for the tops for the cross posts and complete the works as soon as possible.**

**d. Community Services. K Garland. To use some of the MADL funding (£294.00) to purchase 3 air fryers and 3 soup makers for the Fareshare Christmas Turkey Tombola.**

**RESOLVED: To use some of the MADL funding (£294.00) to purchase 3 air fryers and 3 soup makers for the Fareshare Christmas Turkey Tombola.**

e. **Environment. P Hancock. Report – Communication to DC Highways regarding cross boarder working on increased traffic volume.**

**Noted.**

f. **Environment. P Hancock. Report- Communication to DC planning regarding traffic management plan for application P/OUT/2023/02643.**

**Noted.**

g. **Town Promotion, Heritage & Culture. P Hancock. Report - Stalbright Christmas Event.**

**Noted.**

**10. Finance.**

a. **To receive a list of payments & receipts.**

		expenditure	income
JFDP	web authoring.info (Dec)	£288.00	
Four Counties Services Ltd	IT support December 23	£207.36	
Four Counties Services Ltd	Broadband & Voip December 23	£100.80	
Tesco Mobile	Mobile phone December 23	£11.50	
British Gas lite	Hub electricity	£49.05	
British Gas	Hub gas 02.11-01.12.23	£318.51	
Clerk	Salary December 23	£1,381.48	
HMRC	Tax / NI Dec 23	£296.99	
DC	Pension Dec 32	£431.98	
IK Services	Street Cleaning - Nov 23	£2,700.00	
British Gas lite	Public WC electricity	£42.55	
PHS	Sanitary disposal 23.24	£197.59	
Dorset Council	Hub rates December	£786.00	
Dorset Council	car park rates December	£493.00	
Partnership Security	Call out fire alarm fault replace battery	£177.60	
Rynat Ltd	Annual play inspections 2022	£192.00	
T Watson	in Lieu copy Paper & Batteries	£20.40	
Bankline	charges November	£25.40	
EON	fit tariff 04.09-05.12.23		£174.31
Additional payments			
P Hancock	Christmas meeting refreshments	£11.65	
EB Marsh & Son	MADL air fryers & Soup makers	£285.00	

**RESOLVED: List of payment & receipts received**

**RESOLVED: In conjunction with Standing order 10a xi press and public were excluded from the meeting for a matter concerning HR.**

**11. The next meeting of the Town Council will be on Wednesday 17<sup>th</sup> January 2024**

There being no further business the Meeting closed at 8.45 pm.

Signed.....Chairman